



**Network Council
Meeting Minutes
September 3, 2009
2:00 PM - 4:00 PM**

Members Present:

**Cynthia Benjamin, PBH Provider Relations
Diana Duncan, Diana's HomeCare, Inc.
David Jones, PBH Clinical Operations**

**Angela Gill-Graham, PBH UM
Tammy Gilmore, PBH/PDS
Chuck Hill, PBH Network
James W. Johnson, S.T.E.P.S.
Developmental Academy, Inc.
Jeanne Duncan, RHA
Leslie Mussington, Horizon Care**

**Flay J. Lee, HopeHaven, Inc.
Dawn Allen, GHA
Bonnie Schell, PBH Consumer Affairs
Arlana Dodson-Sims, Sims Consulting &
Clinical Services, Inc.
Darlene Steele, PBH UM

Peggy Turhune, Monarch
Billy West, Daymark Recovery Services, Inc.

John Hufton, PBH CFAC
Steve Tomlinson, PBH Network Ops**

Absent: Craig Hummel, PBH; Dawn Anderson, HomeCare Mgmt.; Niels Eskelsen, PBH

Guests: Dora Hufton, Renee Snipes Finance/PBH

- A. Welcome and Call to Order - Flay J. Lee**
Meeting was called to order at 2:05pm
- B. Meditation Reading - none**
- C. Network Council Report - Flay J. Lee**
Minutes from August 6, 2009 council meeting was reviewed. Dr. Carroll Lytch's name was misspelled in the last paragraph on page two. Bonnie Schell made the motion the minutes be approved as amended. James Johnson seconded. The minutes were approved as amended. It was requested to add to the agenda a review of the results of the survey conducted at the last Provider Meeting on August 13, 2009.
- D. Provider Dashboard Report Data Request- Flay J. Lee**
Each member had a copy of the results of this survey and the council reviewed it as a group. Peggy Terhune stated this report was part of the PBH Local Business Plan in the past and asked if it was still in the plan. It was determined to have been in the last plan but not included in the current plan when it was developed in 2007. Steve Tomlinson stated it is still considered a priority for the Council. Dawn Allen stated when she was on the Council a couple of years ago this Dashboard Report was discussed at length and some decisions had been made regarding them. The council members that were assigned to county

Advisory Boards not reporting back, Arlana Dodson-Sims appears to be the only one still attending county Advisory Board meetings. Peggy suggested this be tabled to allow the Network Operations Department research previous minutes to see how this was formed, was assigned and review dash board data request document and bring them to the next Council meeting on October 1, 2009.

E. Review and Revision of By-Laws – Council Members

Article IV section D- requested to table til the next meeting when the issue regarding the Dashboard Report is resolved. It was then decided by the council to change the term wait lists to Registry of Unmet Needs in section D and let the rest of the statement stand as is. Peggy Terhune moved to approve the By-Laws as amended and take to membership meeting in November. This motion was seconded by Dawn Allen and Leslie Mussington. The motion carried.

F. Administrative Burden Sub-Committee - Flay

Flay representing the sub-committee will be in contact with Janet Breeding of the Global CQI Committee to determine how the Network Council and her committee can together begin addressing these issues.

G. Electronic Medical Records System (October)

Flay Lee and Steve Tomlinson along with Tammy Gilmore introduced, for Pam Shipman, the information regarding the request of the state for PBH to be the pilot for this new system. After several minutes of discussion the Council decided to support PBH with this endeavor and have the presentation at our October meeting as requested.

H. Old Business –

Steve Tomlinson gave a progress report of the Provider page and requested a sub-committee be formed to work with Ted Thomas on updating the Provider Page on the PBH website.

I. New Business -

Nominating Committee was appointed and is as follows Dawn Allen (chairperson), Angela Gill-Graham, James Johnson, Bonnie Schell and Diana Duncan.

J. Council representative updates, questions, requests and comments -

James Johnson and Peggy Terhune both gave some personal business achievement updates.

K. Motion to adjourn – made by Diana Duncan seconded by Cynthia Benjamin. Flay Lee then adjourned the meeting.

The next PBH Network Council Meeting: October 1, 2009

Minutes submitted by Secretary, Diana Duncan

Date Approved: 10.01.09

Signature of the Chairperson: 