



**Network Council
Meeting Minutes
November 05, 2009
1:00 PM - 4:00 PM**

Members Present:

**David Jones, PBH UM
Cynthia Benjamin, PBH Network Ops
Craig Hummel, MD, PBH Medical Director
Jeanne Duncan, RHA**

**Angela Gill-Graham, PBH QM
Tammy Gilmore, PBH/PDS
Chuck Hill, PBH Network
James Johnson, STEPS**

**Flay J. Lee, HopeHaven, Inc.
Dawn Allen, GHA
Bonnie Schell, PBH Consumer Affairs
Arlana Dodson-Sims, Sims Consulting &
Clinical Services, Inc.
John Hufton, CFAC
Niels Eskelsen, PBH Finance
Steve Tomlinson, PBH Network Ops**

Absent: Dawn Anderson, HomeCare Mgmt.; Billy West, Daymark; Leslie Mussington, Horizon Care; Diana Duncan, Diana's Home Care; Peggy Terhune, Monarch

Guests: Dora Hufton, consumer; Amber Burriss, PBH QM; Kevin Davidson, PBH Access; Janet Breeding, GHA

- A.** Welcome and Call to Order - *Flay J. Lee*
The meeting was called to order at 1:10pm. Flay took this time to thank everyone on the committee for their support in making his term as President a successful one.
- B.** Meditation Reading - *Flay J. Lee*
Flay read a poem.
- C.** Network Council Report - *Flay J. Lee*
Minutes from the October 1, 2009 council meeting were reviewed. Corrections were noted by Tammy Gilmore, Bonnie Schell and Angela Gill-Graham. David Jones made the motion to approve the minutes. Steve Tomlinson seconded. The minutes were approved as amended. Flay asked if there were any items to be added to the agenda. An update on CABHA and the transition plan for Community Support Services were requested to be added.
- D.** November 13th Provider Meeting agenda items -
Agency spotlight – “Journey to Wellness” by Dr. Julianne Gold Brunson
Open positions on Council
David Jones update on CABHA
Transition plan for Community Support Services
Ted Thomas on Website Task Force
Dashboard Report
Peer Support Specialist definition

- E.** Nominations and Elections Committee Report – *Dawn Allen*
President – Dawn Allen
Vice President – Leslie Mussington
Secretary – Jeanne Duncan
Diana Duncan will stay on as the Cultural Competence representative

The Council requested Steve Tomlinson send out a memo to all providers to solicit membership into the Council. Positions coming open include SA, DD, LIP and consumer. Steve Tomlinson will present to the CFAC committee to solicit a recommendation for a consumer representative that is not a CFAC member.

- F.** Administrative Burden Sub-Committee – *Flay Lee*
Flay stated he spoke with Janet Breeding. There is one goal left to complete before he rotates off as President.

- G.** Proposed dates for Council and Providers meetings for 2010 – *Flay Lee*
Provider Meetings – February 12, May 14, August 13, November 12
Council Meetings – January 7, February 4, March 4, April 1, May 6, June 3, July 1, August 5, September 2, October 7, November 4

- H.** Department Updates –
Network – Cynthia Benjamin – Ted Thomas is working to address the Provider website. He will be soliciting providers for help at the upcoming Provider meeting.

Cynthia sent memos to 74 providers asking their capacity to bring on new consumers. The majority of the providers responded they have the capacity. Most consumers should be able to be serviced. There are no apartments available for MH individuals.

QM – Angela Gill-Graham – NCQA – QM is working closely with the consultant to get as many as possible to pass. They are required to get a score of 84 and they are passing. They are two weeks away from submitting their documents which will start the review process. There will be a conference call with NCQA on December 17th to address any concerns from the document review. Reviewers will come onsite January 11th & 12th to conduct a review of the UM appeal/denial file review and Credentialing file review.

Steve announced that Darlene Steele is no longer with PBH. Until that position is filled the Interim Director of QM is Deanna Campbell. The position will be posted shortly.

- I.** Niels Eskelsen made the motion to adjourn the meeting. James Johnson seconded. The business portion of the meeting was adjourned at 1:55pm. Immediately following is scheduled a presentation on Electronic Medical Records System by representatives from E-Wits, Inc.

The next meeting is January 7, 2010 @1:00pm

Minutes submitted by Shelby Marlow

Date Approved: 1-7-10

Signature of the Chairperson: 