



**Network Council
Meeting Minutes
September 4, 2008
1:00 PM - 4:00 PM**

Members Present:

Dawn Anderson, HomeCare Management	Flay J. Lee, Hope Haven, Inc.
Cynthia Benjamin, PBH Provider Relations	Ann Medlin, Consumer Representative
Diana Duncan, Diana's HomeCare, Inc.	Bonnie Schell, PBH Consumer Affairs
Niels Eskelsen, PBH Finance	Arlana Dodson-Sims, Sims Consulting Inc.
Angela Gill-Graham, PBH UM	Darlene Steele, PBH UM
Tammy Gilmore, PBH/PDS	Jeanne Duncan, Executive Director/RHA
Chuck Hill, PBH Network	Peggy Turhune, Monarch
James W. Johnson, S.T.E.P.S. Academy, Inc.	Billy West, Daymark Recovery Services, Inc.
Debora Rice, Family Services of Davidson	Melissa Rivera, RHA

Absent: **Craig Hummel, MD, PBH UM, John Tillman, Excel**
David Jones, UM/PBH, Neils Eskelsen, Finance/PBH, Debra Rice, FSD

Guests: **Revella Nesbit, PBH**

- A. Welcome and Call to Order - Flay J. Lee**
New Network Director was introduced and welcomed by each of the council members.
- B. Meditation Reading - Flay J. Lee**
In Every Experience
- C. Network Council Report - Flay J. Lee**
Flay discussed a newsletter regarding the National Recovery Month. Letter from Global Global CQI was passed out and council was given an opportunity to read it before they begin open discussion. Most of the council agreed that the letter has valid issues. Darlene Steele discussed the training that is available and also future trainings. Peggy Turhune suggested that maybe a systematic program could be developed for any area that a smaller provider could tie into. This letter was tabled for more discussion and a letter of response will be sent back to Global CQI. Flay Lee, Billy West and Arlana Dobson-Sims will develop the response letter.

A plan for Substance Abuse Providers request for Training will be developed by Robin Susser, Cynthia Benjamin and Flay Lee.

Discussion of members rotating off in 2008 was tabled until next meeting.

Retreat Minutes tabled until next month with the exception of adding dates to the By-Laws to reflect the current reviews.

On-site Provider Direct Training was discussed and approved

Cultural Competence Provider Checklist – after much discussion Network Council gave feedback and recommendations to be followed up by Revella Nesbit. Peggy Turhune volunteered her agency as a Test Site for the newly developed checklist. Revella Nesbit and Cynthia Benjamin will follow-up with Peggy as to when this will take place. Darlene Steele stated that the checklist will be used as a baseline for this coming year.

Minutes from June 5, 2008 Network Council meeting were received, with one addition to the members present. Jeanne Duncan then moved to approve the minutes and seconded by Cynthia Benjamin, minutes approved.

After some discussion of the frequency of the monthly Provider meeting it was properly moved by Peggy Turhune and second by Diana Duncan to discontinue the Break-out Provider meetings and continue the full Provider meetings every other month, beginning January 2009. This recommendation will be presented to the Network Providers at the October meeting.

D. Provider Concerns / Announcements-

Darlene Steele stated to the council that from this point all approved minutes had to have the signature of the chairperson, per NCQA.

Suggested that some type of Orientation Class and/or Training be set up for new Contracted Providers, with representation from each PBH department as well as Network Council.

E. Development of Agenda for Provider Meeting September 12, 2008.-

Angela Misenhiemer; Wellness Review; Response Letter GCQI/Discussion; Anne Medlin; Provider Direct;

F. The next Network Council Meeting is October 2, 2008.

Minutes submitted by Secretary, Diana Duncan

Date Approved: 10.07.08

Signature of the Chairperson: 