

**PIEDMONT BEHAVIORAL HEALTHCARE-LME  
ON-SITE MONITORING -PROVIDER RIGHTS PROMOTION REVIEW**

<b>ITEM</b>	<b>Possible Points</b>	<b>MET (full point value)</b>	<b>PARTIALLY MET (1/2 point value)</b>	<b>NOT MET (0 points)</b>	<b>NOT APPLICABLE</b>
How does the agency notify clients/family members/guardians of client rights and relevant policies and procedures? Review policies, education system/curriculum, client handbook.	7				
How often are rights reviewed and education occurring with clients? Review information to see if this is occurring annually, quarterly, monthly, weekly, daily.	7				
How often are rights reviewed and education occurring with families/guardians? Review information to see if this is occurring annually, quarterly, monthly, weekly, daily.	7				
Agency has policies or documentation regarding education of clients and families on healthcare related issues such as Do Not Resuscitate, Living Wills, Health Care Power of Attorney, proxies	7				
Agency has policies or documentation regarding education of clients and families on end of life decisions such as funeral arrangements, life insurance, etc.	7				
Agency has policies on self advocacy and incorporate clients/families on committees. Review any meeting minutes and membership rosters	7				
How does the agency incorporate rights promotion into service delivery? Review policies, house meeting minutes, inservice logs for staff/clients, progress notes.	7				
How does the agency ensure clients are aware of their rights and are comfortable reporting violations? Review any policies, minutes, training information	7				
How does the agency involve clients in the selection of staff? Review policies, surveys	7				
How does the agency assist the client in making financial decisions and developing any needed client specific programs? Review policies and systems	7				
How does the agency ensure the clients are aware of their civil rights? Review policies, education system/cirriculum, client handbook.	7				
How does the agency implement on-going person centered planning? Review systems, policies, assessments and other record documentation. Agency should be assessing more than once a year-should be on-going.	7				
Do the staff treat people with dignity and respect? Assess through observation of staff with clients.	8				
Do the staff interact with people in ways that give control to the people supported by encouraging individuals to ask questions, make decisions and give the client opportunities for choices/questions? Assess through observation of staff with clients.	8				
Score	100				